

## Placement Test Requirements

**Before You Can Take Your Placement Test You Must Obtain a CCC Student ID Number.  
See Below Steps**

- At least one week prior to your placement test visit  
<https://onlineapplication.clackamas.edu/CCCApp/Step1?sType=CRED&progCode=NA.CREDIT>

The application will look like this.

The screenshot displays the Clackamas Community College logo at the top. Below it is a progress bar with four steps: 1. PERSONAL INFORMATION (highlighted), 2. CONTRACT INFORMATION, 3. EDUCATION INTENT, and 4. PREVIOUS EDUCATION. The main form area is titled 'Personal Information' and includes a legend: '\* Indicates a Required Field'. The form fields are as follows:

- Legal First Name \* (text input)
- Middle Initial (text input)
- Legal Last Name \* (text input)
- Suffix (dropdown menu, currently set to 'None')
- What are your personal pronouns? (dropdown menu, currently set to '--Please Select--')
- Chosen/Preferred First Name (text input, with a note: 'If you prefer that the college refers to you by a name that is different than your legal name (on class rosters, your CCC email address, and more), that can be entered here.')
- Chosen/Preferred Last Name (text input)
- Previous First Name (text input, with a note: 'If you have a previous name that is different than your legal or preferred name, that can be entered here.')
- Previous Last Name (text input)
- Date of Birth \* (three dropdown menus for 'Select Month', 'Select Day', and 'Select Year')

- Complete the application questions and submit your application. You will receive an email within approximately 48 hours giving you instructions about setting up your MyClackamas student account and your student email account.

When you enter the apprenticeship program you have thirty days (30) to take the two required placement tests through Clackamas Community College Wilsonville Campus. You need a **minimum of 250 in reading** and a **minimum of 226 in math**. Currently the tests are being proctored online over Zoom. You will need a computer or laptop with a camera and microphone to complete your tests. Phones, tablets, and Chromebooks will not work for the tests. Test results must be submitted immediately, email

[apprenticeship@areaonejatc.com](mailto:apprenticeship@areaonejatc.com) or mail to: 15800 SW Boones Ferry Rd. B3, Lake Oswego, OR 97035.

The tests are not designed to keep you out of the program, but to determine if you have any special education needs which will need to be met to enable you to succeed in the training program. If you fail to pass the tests initially you will have **six months** to complete them successfully. This may require you to take a remedial class on your own.

Contact Clackamas Community College Wilsonville Campus at (503)594-0940 or [testing.wilsonville@clackamas.edu](mailto:testing.wilsonville@clackamas.edu) to schedule a testing appointment and to learn more.

**FAILUTRE TO TAKE THE TESTS WITHIN THE FIRST THIRTY (30) DAYS  
WILL RESULT IN A CANCELLATION FROM THE APPRENTICESHIP  
PROGRAM.**